**International Dictionary of Marine Aids to Navigation (Dictionary) – New Proposals**

| **Term** | **Dictionary Number\*** | **Source**  **(meeting/**  **document/**  **person)** | **Old definition** | **Proposed definition** | **Reason for change** | **Proposal**  **Date** | **Accept/**  **Reject** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Benchmarks** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Benchmarks**  (also "best practice benchmarks" or "process benchmarking") is a process used in management and particularly strategic management, in which organisations evaluate various aspects of their processes in relation to best practice, usually within their own sector..  (Originate: G1052) | Not applicable | XXX |  |
| **Certification** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Certification**  Demonstrates that the service or product is being provided in accordance to a standard.  Originate: G1052) | Not applicable | XXX |  |
| **Customer / User/ Stakeholder** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Customer / User/ Stakeholder**  A person or group that benefits from a product or service.  Originate: G1052) | Not applicable | XXX |  |
| **Gap Analysis** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Gap Analysis**  A business assessment tool enabling a company to compare its actual performance with its potential performance. Gap analysis naturally flows from benchmarking or other assessments.  Originate: G1052) | Not applicable | XXX |  |
| **Governance Framework** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Governance Framework**  A set of responsibilities and practices, policies and procedures, exercised by an authority to provide strategic directive, ensure objectives manage risk and use resources responsibly and with accountability.  Originate: G1052) | Not applicable | XXX |  |
| **Performance Measurement** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Performance Measurement**  The use of statistical evidence to determine progress toward specific defined organisational objectives.  Originate: G1052) | Not applicable | XXX |  |
| **Quality Manual** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Quality Manual**  Documentation that identifies the processes and procedures, technical instructions, indicators, records, forms of measurement, monitoring analysis and improvement to ensure that stakeholder requirements, needs and expectations are met.  Originate: G1052) | Not applicable | XXX |  |
| **Risk Management** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Risk Management**  Process of measuring or assessing risk and developing strategies to manage the risk.  Originate: G1052) | Not applicable | XXX |  |
| **Strengths, Weaknesses, Opportunities and Threats** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **Strengths, Weaknesses, Opportunities and Threats**  Analysis process to identify areas for improvement and assist with the definition of the strategic and other processes in support of the business activities.  Originate: G1052) | Not applicable | XXX |  |
| **NGO** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **NGO**  Non‐Governmental Organisation(s)  Originate: G1052) | Not applicable | XXX |  |
| **SWOT** | urn:mrn:iala:dictionary:xxxxF | ARM18 WG1 Task 1.5.2 | Not applicable | **SWOT**  Strengths, Weaknesses, Opportunities and Threats  Originate: G1052) | Not applicable | XXX |  |

* Dictionary number will be assigned by secretariat